

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Tuesday, July 2, 2024

Administration Building – Boardroom

Immediately following the Re-Organization Meeting

Minutes

Meryl W. Ben-Levy, President
Michael Levine, Vice President
David Dubner
Alison Gilbert
Robert Koonin
Leigh Minsky

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Carrie Anne Tondo	School Attorney

ABSENT

David Seinfeld	
Karina Báez	Assistant Superintendent for Elementary Education

The Business Meeting of the Board of Education convened at 4:14 p.m.

Recommendation to accept the Treasurer's Report for May 2024 (**Attachment T**)

Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 6-0, (Mr. Seinfeld absent) to accept the Treasurer's Report for May 2024.

Board President's Comments

Ms. Ben-Levy commented on the great reorganization meeting that was just completed.

Superintendent's Comments

Ms. Brown announced the District Wide Safety plan is updated and on the website for 30 days for review and comments. A public hearing will be held at the August 15, 2024 meeting for approval of the District Wide Safety plan.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No comment.

Ms. Ben-Levy made a motion to move the agenda and agenda addendum as a consent agenda.

Ms. Ben-Levy moved, seconded by Mr. Minsky carried by a vote of 6-0, (Mr. Seinfeld absent) to approve the agenda and agenda addendum as consent agenda.

Ms. Ben-Levy moved, seconded by Dr. Gilbert carried by a vote of 6-0, (Mr. Seinfeld absent) to adopt the agenda and agenda addendum as consent agenda.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3. **BE IT RESOLVED** that the Board of Education hereby approves the Eighth Amendment to the Superintendent's contract between the Board of Education and Superintendent of Schools, Allison Brown, and

BE IT FURTHER RESOLVED that the Board of Education authorizes the Board President to execute said Eighth Amendment on behalf of the Board of Education.

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Robert Half, Inc.
Services: Consulting clerical support services as needed District-wide for the 2024-25 school year
Fees: Total estimated not to exceed \$15,000.00
(Agreement is subject to review and approval by District counsel)

Recommendation to **extend** the following contract [(ii) which was first approved by the Board of Education on November 17, 2022 (item B.8, Bid# 22/23-26R2), and extended on August 10, 2023 (item B.1. (iii)) in order to renew:

- (ii) *Contractor: The Marsid M & M Group
Services: Printing of Commencement Booklets for the 2024-25 school year; 32 pages plus cover, 1,800 pieces
Fees: Total estimated to be \$3,475.00

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

B.3. Recommendation to approve **2023-24** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-472-03-5900-307	PRIV SCH TUITION Summer	\$100,000.00
	Subtotal	\$100,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-490-03-9000-307	SP ED BOCES	\$100,000.00
	Subtotal	\$100,000.00

REASON FOR TRANSFER REQUEST: To supplement tuition expenses through BOCES.

B.4. Recommendation to approve **2023-24** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$70.76
	Subtotal	\$70.76

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5550-430-03-9000-510	TRANS PUBLIC SERVICE	\$70.76

Subtotal \$70.76

REASON FOR TRANSFER REQUEST: To cover the cost of tolls associated with travel for high school co-curricular events.

- B.5.** Recommendation to adopt the following resolution with respect to the setting of the School District Tax Levy for the 2024-2025 school year:

RESOLVED, the budget of the necessary claims and expenditures in the Roslyn Union Free School District in the Towns of North Hempstead and Oyster Bay for the school year 2024-25 amounting to **\$132,567,170** for “School Purposes” and **\$5,165,450** for “Library Purposes” totaling **\$137,732,620** is hereby accepted, and

WHEREAS, the Board of Education has estimated the revenue from all other sources including State Aid to be **\$25,923,130**; and

WHEREAS, the Library Board of Trustees has estimated the revenue from all other sources for 2024-25 to be **\$0.00**;

NOW, THEREFORE, BE IT RESOLVED that the sums of **\$106,644,040** for “School Purposes” and **\$5,165,450** for “Library Purposes” totaling **\$111,809,490** being the remainder of the budget adopted as above and the net amount which must be raised by taxation for the Roslyn Union Free School District, be levied upon the taxable property of said school district as said property has been certified to the Nassau County Board of Assessors for the school year 2024-25.

RESOLVED, that the District Clerk of this School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code, to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 15, 2024.

- B.6.** **WHEREAS**, the District participates in the National School Lunch Program and currently charges \$2.25 for elementary and secondary paid breakfast; \$3.25 for elementary paid lunch; and \$3.50 for secondary paid lunch;

WHEREAS, the Federal regulations at 7 CFR 210.14(e) require school districts participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for meals served to students who are not eligible for free or reduced priced meals;

WHEREAS, the District completed the paid lunch price calculation using the Price Lunch Equity (PLE) tool for the 2024-2025 school year;

WHEREAS, the calculation revealed that the District’s school lunch prices do not meet the weighted average of paid school lunches; and

WHEREAS, an increase in these amounts is necessary in order to comply with the regulations.

NOW THEREFORE, BE IT RESOLVED that the Board of Education establishes the paid school lunch rates for the 2024-2025 school year as follows:

Elementary/Secondary Breakfast	\$2.40
Elementary Lunch	\$3.65
Secondary Lunch	\$3.65

- B.7. WHEREAS**, the School District awarded a Transportation Agreement to Everywhere Transportation, Inc. on August 11, 2022, for the provision of Coach Bus Transportation Services for the 2022-2023 school year (the “Transportation Contract”) pursuant to the terms and conditions of the bid specifications issued by the School District; and

WHEREAS, the Transportation Agreement and the bid specifications allow for the annual renewal of the contract for three (3) additional one-year terms;

WHEREAS, the parties are desirous of extending the Transportation Agreement for an additional one-year period, i.e., the 2024-2025 school year, in accordance with the terms and conditions of the Transportation Contract, including the Bid Specifications and the Second Extension Amendment;

WHEREAS, the Board of Education has determined that it is in the best interest of the District to extend the Transportation Contract for the 2024-2025 school year;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education hereby extends the Transportation Agreement between the School District and Everywhere Transportation, Inc. for the 2024-2025 school year in accordance with the terms and conditions of the Second Extension Amendment;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate the Second Extension Amendment for the 2024-2025 school year on behalf of the Board of Education.

(Agreement is subject to review and approval by district counsel)

- B.8. Extraclassroom Activity Treasurer Reports (Attachment B.8.)**
High School, May 2024
Middle School, May 2024

- B.9. Recommendation to accept, pursuant to receipt by Dr. Scott Andrews, Roslyn High School Principal, a donation from a parent, Dr. Leonard Golden, a Keurig commercial coffee machine for the staff lounge as a means to show their appreciation.**

Addendum

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (iii) Contractor: The Royalton on The Greens
Services: Catering and Facilities for 2026 Senior Prom
Fees: The entire cost of this affair is estimated to be \$35,000.00 and will be paid by students and student fundraising activities of the Class of 2026; no district funds will be used.
(Agreement is subject to review and approval by District counsel)

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on May 16, 2023 (item B.1. (vi)):

- (iv) *Contractor: Syosset Home Tutoring, Inc.
Services: Tutoring services as necessary for the 2023-24 school year
Fees: Total estimated to be ~~\$22,500~~ \$42,500

B.10. Recommendation to approve **2023-24** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2250-472-03-5900-307	PRIV SCH TUITION Summer	\$20,000.00
	Subtotal	\$20,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2810-474-08-9000-308	Contract Home Instruction	\$20,000.00
	Subtotal	\$20,000.00

REASON FOR TRANSFER REQUEST: To supplement home instructions costs.

B.11. Pottery Kiln (Re-Bid) Bid #23/24-44

Bid Advertised – June 21, 2024
Bid Opened – July 1, 2024
Number of Bids Emailed - 2
Number of Bids Received - 1

Recommendation: That award based on low cost satisfactorily meeting specifications is made as follows:

Company:
T.C.S. Marine Services CC
2933 Judith Dr.
Bellmore, NY 11710

Base Bid \$27,377.00

Total Contract

\$27,377.00

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 15, 2024, April 3, 11, 12, 2024 and June 12, 2024.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 28, 2024, March 1, 7, 13, 15, 18, 20, 2024, April 5, 8, 11, 12, 2024, May 1, 2, 3, 7, 8, 13, 14, 16, 17, 21, 22, 23, 24, 29, 30, and 31, 2024, June 3, 4, 5, 6, 10, 11, 12, 17, and 24, 2024.

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED that the 2024-2025 Board of Education goals are hereby adopted.

BOE.2 Recommendation to approve the attendance of Meryl Waxman Ben-Levy at the NYSSBA 2024 Summer Law Conference on July 23, 2024 to be held at the Hilton Long Island at a cost not to exceed \$325.00.

BOE.3 [The appointments of the members of the Board of Registration expire thirty days following the date of the annual budget vote.]

- a) Recommendation that four members of the Board of Registration be paid at a rate of \$16.00 per hour for the 2024-2025 school year:
- | | |
|---------------|-----------------|
| Diane Glasco | Sharon Margolin |
| Ruth Quintero | Shirley Carter |

BOE.4 BE IT RESOLVED that the Board of Education of the Roslyn Union Free School District approves the Indemnification Agreement between the Roslyn Union Free School District and Andrew Mulchinski, surviving spouse of employee Patricia Mulchinski. Robert Mulchinski, Executor of the Estate of Patricia Mulchinski, authorized the payment of Patricia Mulchinski's Medicare reimbursement owed by the Roslyn Union Free School District to Patricia Mulchinski directly to her surviving spouse Andrew Mulchinski and

BE IT FURTHER RESOLVED that the President of the Board of Education of the Roslyn Union Free School District or her designee [Susan Warren] be and is hereby authorized to execute such Indemnification Agreement on behalf of the Board of Education.

Addendum

BOE.5 Recommendation to approve the attendance of Alison Gilbert at the NYSSBA 2024 Summer Law Conference on July 23, 2024 to be held at the Hilton Long

Island at a cost not to exceed \$325.00.

Ms. Ben-Levy moved, seconded by Dr. Gilbert and carried by a vote of 7-0, to approve the Personnel Agenda Items P.1- P.3, Business/Finance Agenda Items B.1 – B.9, Addenda B.1 iii, iv, B.10 and B.11, Curriculum and Instruction Agenda Items C&I.1 – C&I.2, and Board of Education Agenda Items BOE.1 – BOE.4, Addendum BOE.5 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Dubner, carried by a vote of 6-0, (Mr. Seinfeld absent) to adjourn at 4:17 p.m.

**Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk**